



# ApplyTexas Application Guide

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# Creating Your Account

APPLY ★ TEXAS

## Many schools, one application

Apply to college with a single application. With ApplyTexas, you can apply to any Texas public university and many Texas community colleges and private universities.

Create a free account

## Sign In

Email Address

Email Address

Password [Forgot password?](#)

Password

☐ Remember me

Sign in

Don't have an account? [Sign up now](#)

Enter your **PERSONAL** email  
Email \* **to get code**

achsccr@gmail.com

Verification code

**\*DO NOT USE SCHOOL EMAIL!**

Verify code

Send new code

## Verify your email address

Thanks for verifying your [achsccr@gmail.com](#) account!

Your code is: **832406**

Sincerely,  
THECB

**Copy your code to paste**

This message was sent from an unmonitored email address.  
Please do not reply to this message.

APPLY ★ TEXAS

Verification code

832406

**Paste then click "Verify Code"**

Verify code

# Creating Your Account

First Name \*

achs

Last Name \*

ccr

Preferred first name

Date of birth (mm/dd/yyyy) \*

08/1/2007

Password \*

Enter in personal info!  
Follow password  
instructions thoroughly!

Your password must be 14-50 characters long. It also must contain at least 3 of the 4 elements: lowercase letters (a-z); uppercase letters (A-Z); numbers (0-9); one or more of the following symbols: @ # \$ % ^ & \* - \_ + = [ ] { } | \ : ' , ? / ` ~ " ( ) ; . "

Confirm password \*

Confirm password \*

Click "Create"

Create

By submitting this request, you agree to the Apply Texas [Terms of Service](#) which include consent to sharing your data with public institutions.

# Logging In

APPLY  TEXAS

[Application guide](#)

[About ApplyTexas](#)

[School search](#)

[Login](#)

Click “Login” at the top right

**Many schools,  
one application**



## Sign In

After entering login,  
click “Sign in”

Email Address

achscrr@gmail.com

Password

[Forgot password?](#)

.....

☒ Remember me

**Sign in**

Verification code has been sent to your inbox.  
Please enter the code into the input box below  
and select 'Verify code.'

**Copy & Paste code from Email**

Verification code

**Verify code**

[Send new code](#)

Then click “Continue”

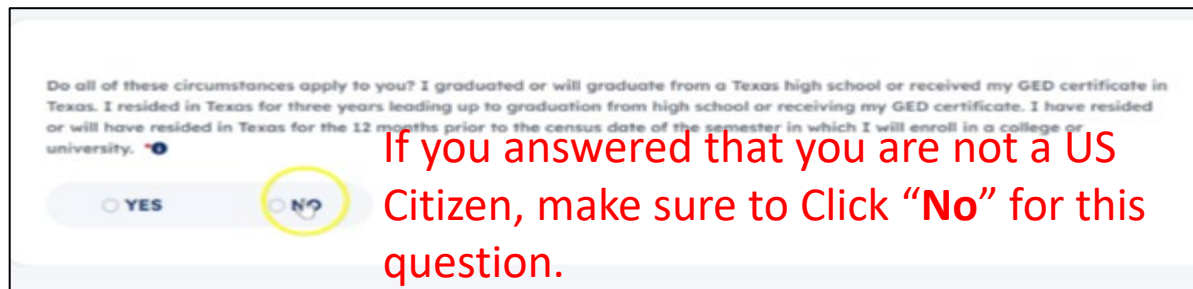
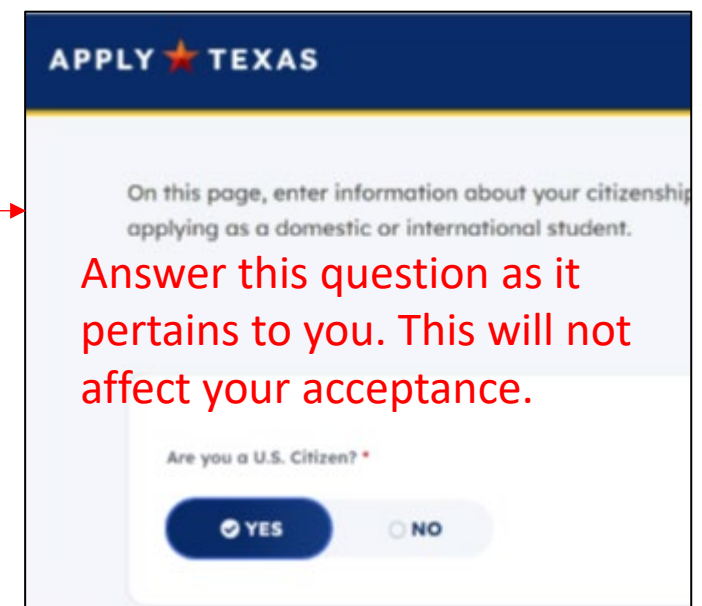
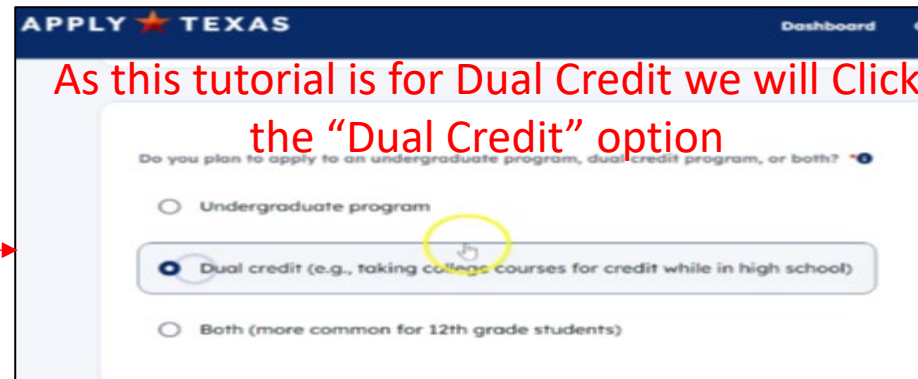
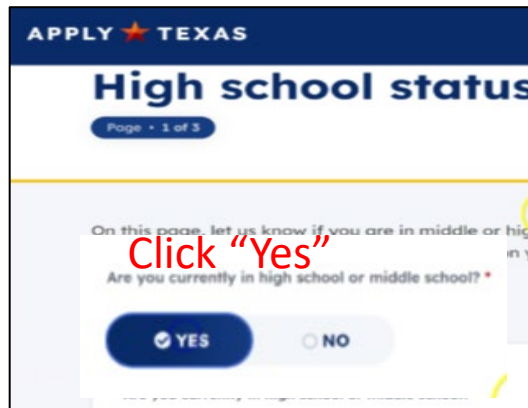
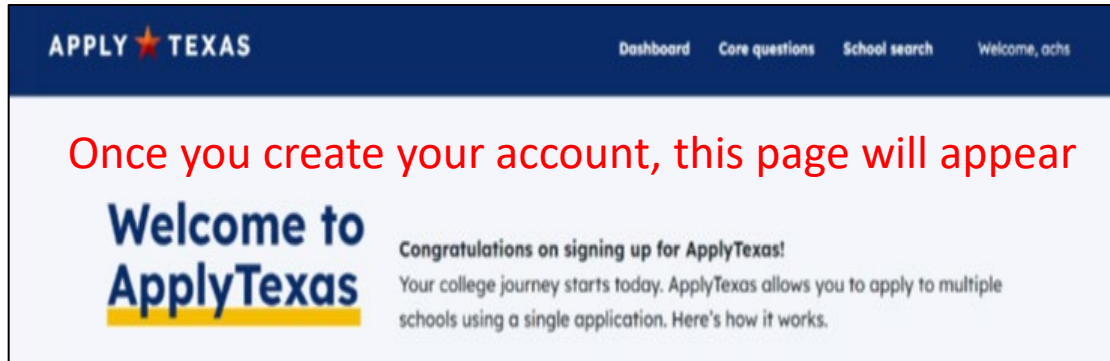
**Continue**

E-mail address verified. You can now continue.

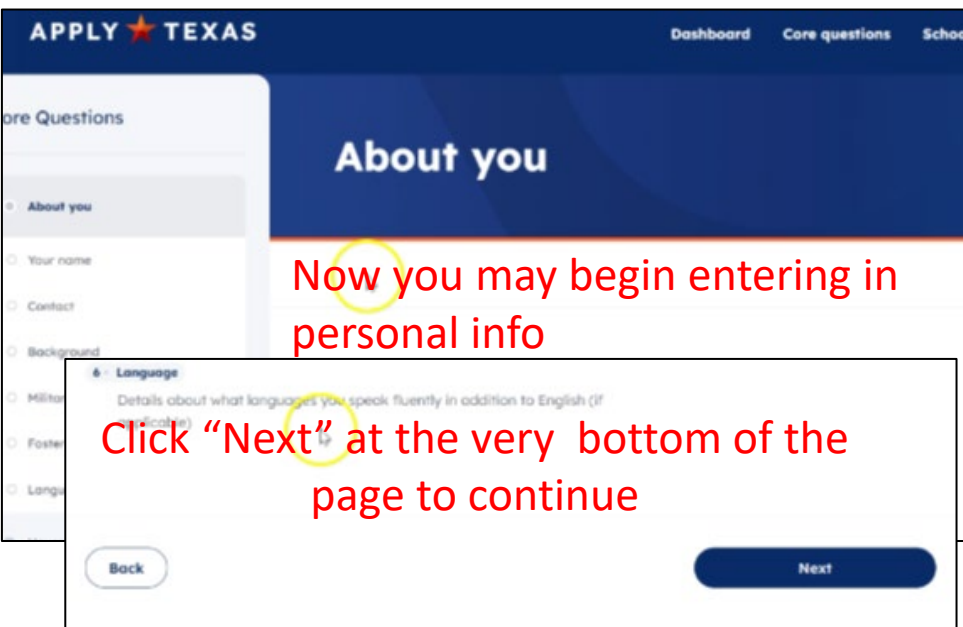
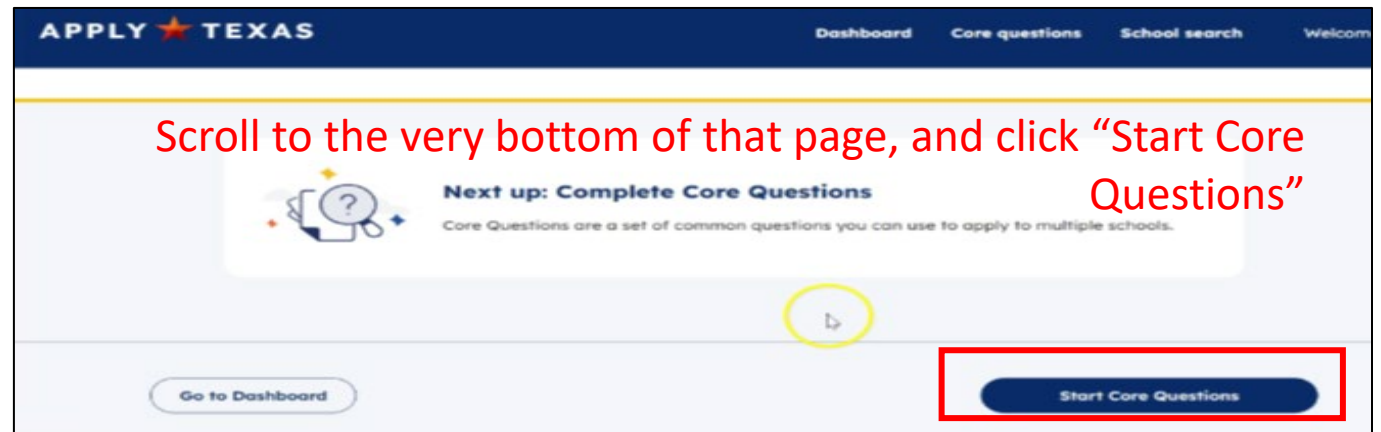
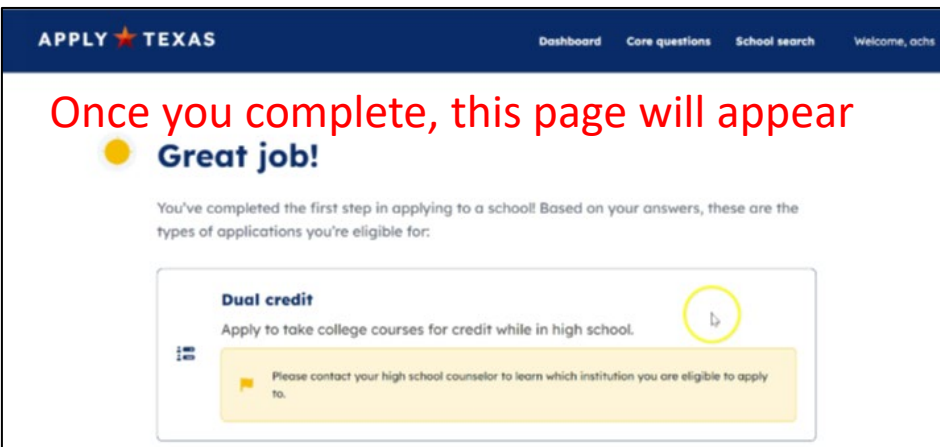
Click “Continue”

**Continue**

# ApplyTexas Portal



# Core Questions Instructions



Please note that if a question has a **RED ASTERISK (\*)**, the question is **REQUIRED!!!**

That also means that if it **does not** have a **RED ASTERISK (\*)**, then you can **skip it**.

**READ EACH QUESTION THOROUGHLY!!!!**

# Core Questions

## Your name

First name \* Middle name

Last/Family name \* Suffix

+ Add other name

Preferred name

Name confirmation \*

☒ By checking this box, I confirm that my name is represented correctly above.

Back Save and come back later Next

Click the check box and then "Next" after verifying your name

## Contact

Permanent address

Your permanent address describes where you live. This is usually an apartment, house, or other place of residence.

Enter your address and then click "Validate Address" at bottom of page

Permanent country \* Permanent street address \*

United States Permanent street address line 2 Permanent city \*

Postal / ZIP code \*

Validate Address

Email address

Use my ApplyTexas account email on my applications

YES NO

Click "Yes"

Preferred email \*

Is your residential address different from your permanent address?

YES NO

Is your mailing address different from your permanent address?

YES NO

Notice these questions don't have an asterisk (\*) so they can be skipped.

Phone numbers

Preferred phone number \*

Enter your phone #

International preferred phone country code

Preferred phone type \*

Do you have an alternate phone? \*

YES NO

Click "No" then "Next"

Back Save and come back later Next

Saved 1 minute ago

# Core Questions

## Background

### Date and place of birth

Date of birth \*

08/01/2007

Click the check box to confirm

By checking this box, I confirm that my date of birth is represented correctly above. \*

☐ By checking this box, I confirm that my date of birth is represented correctly above.

### Place of birth

Enter in where you were born

Country of birth \*

City of birth \*

### Gender, race, and ethnicity

What is your gender? \*

☐ Male

☐ Female

☐ Prefer not to say

Are you of Hispanic, Latino, or Spanish origin? \*

What is your race? (Select all that apply) \*

☐ American Indian/Alaska Native

☐ Asian

☐ Black/African American

☐ Native Hawaiian/Pacific Islander

Answer based on what you identify with

If you have a SSN, ENTER IT!!!

Are you a U.S. citizen? \*

☒ YES

☐ NO

Social Security Number

Enter SSN

It doesn't have a red asterisk (\*) in the instance that someone doesn't have a social. This won't affect their acceptance.

Are you currently residing in the U.S.? \*

☒ YES

☐ NO

Click "Yes"

Do one or more of these apply to your life? Have a disability, have financial difficulties, want a job that people of the opposite sex usually have (like welding for a woman or nursing for a man), single parent, single pregnant woman, unemployed, still learning English, don't have a regular place to live, foster care now or in the past, or have a parent or active duty in the military?

☐ YES

☐ NO

These don't have a red asterisk (\*), they are not required.

If you answered "Yes" above, do you want to learn more about services and support that may be available to help you succeed in college?

☐ YES

☐ NO

Back

[Save and come back later](#)

Saved 3 minutes ago

Click "Next"

Next

## Military status

Status as a current U.S. military service-member, veteran, or dependent: \*

☐ N/A

☐ Veteran

☐ Current U.S. military service member

☐ Spouse or dependent of a veteran or of a current U.S. military service member

Answering this isn't required

## Foster care

At any time in your life were you placed in foster care or adopted from foster care in Texas? \*

☒ YES

☐ NO

The answer is usually "NO". Then click "Next".

If admitted, would you like to receive information on possible eligibility for financial and other assistance for students who were placed in foster care in Texas? \*

☒ YES

☐ NO

Answer these questions truthfully. If your answer is "Yes", you might be eligible for extra benefits

# Core Questions

## Parents or guardians

**Add parent or guardian info**

+ Add parent or guardian

Enter Guardian Info.

**Gross income** - Income question is not required

Please indicate, for the most recent tax year, your family's gross income. Include both taxed and untaxed income: ⓘ

--

## Emergency contact

My emergency contact info is the same as my parent/guardian's information

☒ YES

☐ NO

Click "Yes"

## Texas residency

Of what state are you a resident? \*

Texas

Click "Texas"

▼

Did you live or will you have lived in Texas for 36 consecutive months leading up to high school graduation or completion of the GED? ⓘ

☒ YES

☐ NO

When you begin the semester for which you are applying, will you have lived in Texas for the previous 12 months? \*

☒ YES

☐ NO

If you've been In Texas for at least 1 full year answer yes for both!

During the 12 months prior to the term for which you are applying, did you attend a public college or university in Texas in a fall or spring term (excluding summer)? \*

☐ YES

☒ NO

If you paid in-state tuition at your last institution, was it because you were classified as a resident or because you were a nonresident who received a waiver? \*

☐ Resident

☐ Nonresident with a waiver

☒ Unknown/not applicable

Answer as shown! "No", Unknown/not applicable", and then "Yes".

Are you claimed as a dependent or are you eligible to be claimed as a dependent by a parent or court-appointed legal guardian? ⓘ

☒ YES

☐ NO

# Core Questions

## Texas residency

Is the parent or legal guardian upon whom you base your claim of residency a U.S. Citizen? \*

☐ YES ☐ NO

Does this parent or guardian currently live in Texas? \*

☐ YES ☐ NO

Does your parent or legal guardian hold the title to residential real property in Texas? \* ⓘ

☐ YES ☐ NO

Does your parent or legal guardian have ownership interest and customarily manage a business in Texas without the intention of liquidation in the foreseeable future? \* ⓘ

☐ YES ☐ NO

Has your parent or legal guardian been gainfully employed in Texas for the past 12 months? \*

☐ YES ☐ NO

Has your parent or legal guardian received primary support from a social services agency for the past 12 months? \*

☐ YES ☐ NO

Is your parent or legal guardian married to a person who either: owns property in Texas, owns a business in Texas, is gainfully employed in Texas, or has received primary support from a social service agency? \*

☐ YES ☐ NO

Is this parent or legal guardian a foreign national whose application for Permanent Resident Status has been preliminarily reviewed? \*

☐ YES ☐ NO

What is your parent's or legal guardian's main purpose for being in the state? ⓘ

--

Again, if you chose No for these previous questions.

More questions will be asked.

Answers will vary per student.

When you begin the semester for which you are applying, will you have lived in Texas for the previous 12 months? \*

☐ YES ☒ NO

During the 12 months prior to the term for which you are applying, did you attend a public college or university in Texas in a fall or spring term (excluding summer)? \*

☐ YES ☒ NO

# Core Questions

## Family obligations

Do you have family obligations that keep you from participating in extracurricular activities? \*[i](#)

☐ YES

☒ NO

Answers will vary per student. If no, then enter household total.

How many people, including yourself, live in your household? \*[i](#)

Do you have family obligations that keep you from participating in extracurricular activities? \*[i](#)

☒ YES

☐ NO

If you answered yes, the following questions will be added

If you have family obligations, do you have to work to supplement family income? \*[i](#)

☐ YES

☐ NO

If you say yes to any of the following, it will ask you to go in depth. Ex: It will ask you to describe the work you do to supplement family income.

If you have family obligations, do you provide primary care for family members? \*[i](#)

☐ YES

☐ NO

Do you have any additional family obligations that prevent participation in extracurriculars? \*[i](#)

☐ YES

☐ NO

How many people, including yourself, live in your household? \*[i](#)

# Core Questions

## High school information

Search for your high school/secondary school \*

ALMETA CRAWFORD HS - ROSHARON

--- Enter William P. Clements.

☐ I can't find my school  
Choose your graduation year with the same month and day.  
Expected graduation date \*

06/05/2026

### Previous high schools

Please add all your previous high schools below.

Make sure to enter in previous high schools if attended any others. + Add previous high school

### GED information

Do you have a GED or another high school equivalency program (in the United States)? \* i

☐ YES

☒ NO

Click "No"

## College history

### Previous college/university experience

Have you ever taken any college courses? \* i

☐ YES

☒ NO

If you have not done dual credit, answer "No" for ALL.

Are you a freshman with previous college credit hours? \* i

☐ YES

☒ NO

Note that AP does NOT count as a "college course".

Did you take a tech prep course or courses for college credit? \*

☐ YES

☒ NO

### Previous college/university experience

Have you ever taken any college courses? \* i

☒ YES

☐ NO

If you HAVE done dual credit, click "yes" for 1st question.

Are you a freshman with previous college credit hours? \* i

☒ YES

☐ NO

Then answer the following questions exactly as shown

Do you already have or will you have a bachelor's degree or an equivalent degree prior to the start of the semester?

☐ YES

☒ NO

Are you currently on academic suspension from the last college or university attended? \*

☐ YES

☒ NO

### Future college/university plans

For the example: we will choose "Dual Credit" and "Earn credits for transfer".

Please indicate on what basis you are seeking admission. Select the option that is most appropriate. Any/all of these may require additional documentation: \* i

Dual credit (receiving both high school and college credit) v

Please indicate the primary reason for attending classes at this college: \* i

Earn credits for transfer v

Your transcript will be shared with the community college(s) you previously attended for considering your eligibility for and awarding of an Associate degree (if you qualify). Do you consent? \*

☒ Yes

☐ No

☐ Not applicable, this question does not apply to me.

Click "Yes"

Search for college \*

HOUSTON COMMUNITY COLLEGE SYSTEM - HOU...

☐ I can't find my school

Attend starting from \*

mm/dd/yyyy

Total hours \*

College Degree Type \*

No degree earned v

Then you will add HCC!

For next questions, answers will vary.

Enter the answers as shown in boxes

Degree Earned or Expected/Major Area of Study \*

Liberal Arts & Humanities

# Core Questions

## Entrance exams

TOEFL

Click “No” for both

Have you taken or will you take the TOEFL test? ⓘ

☐ YES ☒ NO

IELTS

Have you taken or will you take the IELTS test? ⓘ

☐ YES ☒ NO

## Extracurriculars

If applying for Dual Credit, you can skip.

+ Add extracurricular

If applying for university, answer in  
DETAIL! Put EVERYTHING!

## Volunteer activities

If applying for Dual Credit, you can skip.

+ Add volunteer activity

If applying for university, answer in  
DETAIL! Put EVERYTHING!

## Awards and honors

If applying for Dual Credit, you can skip.

+ Add award or honor

If applying for university, answer in  
DETAIL! Put EVERYTHING!

✓ Great job!

### Step 1: You Found the Right Application.



Use the application type(s) listed on your dashboard to apply to the school of your choice.

### Step 2: You finished your Core Questions.



You may need to come back and answer questions you skipped before submitting your application.



### Up next: Search for schools

Search for schools you'd like to apply to. They may have some extra questions for you to answer.

Click “Search for schools”

[Return to your Core Questions](#)

[Search for schools](#)

# School Search

## School Search

The school search allows you to find colleges and universities to apply to using ApplyTexas. You can search by school name or filter based on semester, application type, and more.



### Have more questions about schools?

Use the Program Explorer from My Texas Future to find more information on average tuition, enrollment, and programs offered by different schools.

[Explore programs →](#)

For the Dual Credit Application example, you will type “Houston City College”. Process the same for universities. However, questions may differ.

Q Search school

More filters



Show only relevant applications

### Houston Community College

Dual-Credit • Summer 2025

Requires: [x Essay](#) [x SAT/ACT](#) Available: [x Scholarship application](#) ⓘ

App deadline

Jul 11, 2025

App opens

Aug 19, 2024

Avg. tuition ⓘ

\$2,541

Graduation rate ⓘ

29%

[Save for later](#)

[View details →](#)

### Houston Community College

Dual-Credit • Fall 2025

Make sure you are selecting the correct term!

Also, if you are applying to a university make sure it doesn't say “Dual-Credit”.

Next, click “View details”.

## Houston Community College

Public university

[HCC Admissions](#)

Houston Community College

Office of Admissions

PO Box 667517

Houston, TX 77266-7517

[admissions@hccs.edu](mailto:admissions@hccs.edu)

[713-718-8800](tel:713-718-8800)

Dual credit • Fall 2025 ▾

Click “Start your application”

Interested in starting a Dual credit program in undefined? Start an application to Houston Community College.

[Save for later](#)

[Start your application](#)

## Application overview



### Here's what to expect:

You're about to begin your application to this school. In the following sections, you may need to answer school-required questions or essays. When done, review and submit your application. ApplyTexas then sends your Core Questions, school-required questions, and essays to the school.

On this page scroll all the way down and then click “Next”.

[Back](#)

[Save and come back later](#)

[Not saved](#)

[Next](#)

# HCC Application

## Choose your major

First choice major \*

Scroll down to liberal arts and choose "Undecided".

Undecided

Back

Save and come back later

Saved less than a minute ago

Click "Next"

Next

## School-required questions

Home Campus \*

Choose "Stafford" as home campus

Please select the home campus where you intend to receive the majority of student services such as advising and career counseling.

Stafford - 10041 Cash Rd. Stafford, 77477

School District \*

Choose "Fort Bend".

Select the Texas School District in which you currently live.

Fort Bend

Consent on Text Msgs and Calls \*

Choose "I consent" unless parents say otherwise

Houston Community College (HCC) would like to send text messages or automated phone calls on a limited basis to convey important information regarding your student account, academic advising, financial aid or other important information requiring your attention. By checking 'I consent', I agree to receive phone calls and/or text messages from Houston Community College at the number provided in my student account. I understand that standard text messaging rates will apply to any messages received from HCC. I also understand that I have the right to revoke this permission in writing at any time. I also agree to notify HCC if my cell phone number changes. I understand that this permission will remain in effect for the duration of my attendance at HCC or until revoked in writing by me. Privacy Disclaimer: This text message program is provided as a service to communicate important information to HCC students on a limited basis.

I consent

Academic Level \*

Choose "Freshmen"

Select your academic level.

Freshman (0-29 credit hours)

Online Learning \*

Answer will vary per student!

Will you be taking ALL of your classes on-line?

☐ Yes

☒ No

☐ Unsure

This and the next couple questions are not required as they do not have an asterisk(\*).

Household Occupants

Select number of persons living in household.

How Did You Hear About HCC \*

Choose "high school counselor"

How did you hear about HCC?

High School Counselor

Educational Goal \*

Choose "Earn HCC Credits and transfer back to my school"

Select the statement that best completes this sentence: "My primary goal is to \_\_\_\_\_."

☐ start at HCC and transfer to a university

☒ earn HCC credits and transfer back to my school

☐ obtain a workforce certificate and skills

# HCC Application

## School-required questions

### Military Status \*

Click “No” for all.

What is your military status?

☒ No Military Service

### Veteran Benefits \*

Do you receive VA education benefits?

☐ Yes

☒ No

### Veteran Status \*

Are you a disabled veteran?

☐ Yes

☒ No

### High School GPA \*

Enter your GPA from skyward

What is/was your overall high school GPA?

3.5

### High School English \*

Click “Yes” for both.

Did/will you take English in all four years of high school?

☒ Yes

☐ No

### High School Math \*

Did/will you take Math in all four years of high school?

☒ Yes

☐ No

Click “Next”

[Back](#)

[Save and come back later](#)

[Next](#)

## Essays

On this page, enter your essay response to the prompt below. Each school may have different essay requirements. You need to complete these essays to submit your application. Schools use this information when evaluating your application.

HCC doesn't require essay as will FEW universities. Most universities do. Make sure you ask an English teacher to review your essay then me prior to submitting.

There are no general essays required for this application type. Please review the rest of the application to make sure all other required information is provided before submitting your application.

[Back](#)

[Save and come back later](#)  
🕒 Saved less than a minute ago

Click “Next”

[Next](#)

# HCC Application

## Review application



### Core Questions

Below are your responses to the Core Questions. These will be sent with your application. Review the answers below and answer any required fields you may have missed.

- About you [Expand](#)
- Household [Expand](#)
- Education and testing [Expand](#)
- Activities and achievements [Expand](#)



### Houston Community College questions

Below are your responses to the school's questions. These will be sent with your application. Review the answers below and answer any required fields you may have missed.

- Major [Edit](#)
- School-required questions [Edit](#) [Expand](#)
- Essays [Edit](#) [Expand](#)

[Back](#) [Next](#)

Click "Expand" and verify  
ALL information is correct.

Click "Next"

## Terms and conditions

Checking the boxes at the end of this page indicates you agree with the statement below and all [ApplyTexas Terms and Conditions](#). You must check both boxes below to submit your application. Please print or save this page for your personal records.

If my application is accepted, I agree to abide by the policies, rules, and regulations at any college to which I am admitted. I authorize the college to verify the information I have provided. I certify that the information I have provided is complete and correct and I understand that the submission of false information is grounds for rejection of my application, withdrawal of any offer of acceptance, cancellation of enrollment, and/or appropriate disciplinary action. I understand that officials of my college will use the information submitted on this form to determine my status for residency eligibility. I authorize the college to electronically access my records regarding the Texas Success Initiative. I agree to notify the proper officials of the institution of any changes in the information provided.

☒ I certify that I have read and understand the statement above and agree to all Terms and Conditions contained in this [ApplyTexas Terms of Service and Data Privacy Policy](#).

☒ I certify that I have read and understand the [Requirements and Important Information about Bacterial Meningitis](#).

Consent to Be Contacted:

The Texas Higher Education Coordinating Board, or its authorized representative(s), has permission to contact you regarding your ApplyTexas application and/or regarding related educational outreach purposes (including, for example, to make you aware of financial aid opportunities) using any of the contact information you provided for communication methods (email, mail, phone, mobile, text message, social media, or automated telephone dialing equipment). Your information will not be sold for commercial purposes. You do NOT need to agree to be contacted to submit your application. However, allowing THECB to contact you may provide information and opportunities that will aid your higher education experience.

Do you consent?

☒ YES ☐ NO

[Back](#) [Next](#)

Click both checkboxes!

Click "Yes"

Click "Next"

## Payment instructions

**Application fee: \$0**

HCC's app is free. Others are not and cannot be avoided unless on free/reduced lunch!

Click both checkboxes!

☒ I understand my application is not considered complete until I have submitted payment, if a payment is required.

☒ If I am denied admission, I allow the institution to share my application with other institutions that offer the same degree program.

[Back](#) [Submit](#)

Click "Submit"

# HCC Application

ApplyTexas has reminders on Next Steps!

CONGRATS YOU'VE  
SUBMITTED YOUR  
APPLICATION! 🎉



## Great Job! You're almost done.

You need to complete the next steps outlined below before your application is reviewed. You'll receive a confirmation email shortly with more details.

✔ You completed all ApplyTexas steps!

HCC does not require SAT/ACT Scores

**Required next steps**

However, other universities in the portal might. Send if required

Additional documents and fees for Houston Community College

☐ Outside of ApplyTexas

**Submit your test scores**

Send your SAT or ACT scores to Houston Community College.

Learn more about submitting test scores

Track status in the dashboard →

**While you wait to hear back**

Once you complete the steps above, your application is complete! While you wait for a response, consider applying for financial aid or applying to additional schools.

**You may not apply for financial aid until senior year! ApplyTexas has direct links to websites.**



**Apply for financial aid**

In addition to federal and state financial aid, explore financial aid and scholarship opportunities at the school you applied to.

[Apply for financial aid: FAFSA vs. TASFA](#)

[Apply for federal financial aid \(FAFSA\)](#)

[Apply for state financial aid \(TASFA\)](#)

**Links below are to research more schools!**



**Research and apply to other schools**

Explore other schools and programs. When you're ready, you can easily start your next application through ApplyTexas.

[Explore programs on My Texas Future](#)

[Search for schools on ApplyTexas](#)

If you have any questions or concerns during the application process, come ask in the Commons Office! 😊

**ApplyTexas Guide & HCC Application**